

**CITY OF OKOBOJI
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 14, 2014, 6:00 P.M.**

PRESIDING: Mayor Mary VanderWoude

COUNCILMEMBERS PRESENT: Mendenhall, Robinson, Andres, Hentges, Delperdang

OTHERS PRESENT: Eric Hoiem, Jenna Hardy Pedersen, Mr. & Mrs. Bob Shaw, Tom Tourville, Paul Johnson, John Adams, Jason Petersen, Barry Sackett, Mike Chozen, Mitch Brandt, Justine Kelly, Jean Martin

After the Pledge of Allegiance, Mayor VanderWoude called the meeting to order at 6:00 P.M. Robinson/Hentges moved to adopt the agenda. All ayes. Motion carried. Hentges/Robinson moved to approve the consent agenda, which included minutes of the previous meeting 12/10/13, claims for January 2014, Clerk's Report ending December 2013, renewal of a Class LB Liquor License for Arrowwood Resort and Conference Center with Sunday sales and outdoor service area, and a renewal of a Class LB Liquor License for The Inn with Sunday sales and outdoor service area. All ayes. Motion carried.

Okoboji resident and Dickinson County Supervisor Paul Johnson stated he will be announcing that he will seek re-election for a 4th term for office for his district.

NEW BUSINESS

Pearson Lakes Art Center to request funding for children's programming for the 2014/15 fiscal year:

John Adams, on behalf of the Pearson Lakes Art Center, thanked the City of Okoboji for its past support of the children's programming. Adams gave a report stating where all funds are used within their budget. Adams addressed the children's program, which is offered by PLAC and formally requested a \$5000.00 commitment from the City of Okoboji for fiscal year 2014/15. Adams reviewed other programs offered by PLAC. Councilmember Mendenhall inquired as to how much the budget was for children's programs at PLAC. Director Tom Tourville stated the budget for a year was \$106,000 to \$108,000. The Council stated this request would be taken under advisement for the budget process. No action taken, information only.

Lakes Area Hockey Association to give an update on the new ice recreation area and to request

funding for the 2014/15 fiscal year: Eric Hoiem of the Lakes Area Hockey Association stated the Hockey Association was formed in 2001, with skating actually starting at Speier Park whereby the city would flood an area with water for this purpose. The site was then transferred to the YMCA, and later moved to its current location after a land swap was completed with the YMCA. The plan for the ice arena was in three phases, with Phases I & II now complete. Hoiem stated the association is now looking at 10% of Phase III yet to go. Hoiem reported on equipment purchases, ice making, and attendance at the arena. After further discussion, Hoiem stated the association is asking for support in the amount of \$5000.00 per year for three years. The Council stated this request would be taken under advisement for the budget process. No action taken, information only.

Justine Kelly, Humane Society of Northwest Iowa Director, to update the Council and request funding for the 2014/15 fiscal year:

Justine Kelly, the Director for the Humane Society of Northwest Iowa, gave a report to the Council outlining upcoming projects at the society location, website information for adoption, the number of adoptions to date, and facility upgrades. Kelly stated she is not asking for more funds, but rather to thank the Council for its past support. The City of Okoboji currently supports the Humane Society in the amount of \$2400.00 per year. No action taken, information only.

Julie Schieb, Discovery House Director, to update the Council: Bob Shaw, representing the Discovery House, was present as Julie Schieb was not able to attend. Shaw gave the annual report for the facility, including resident, gender, co-occurring disorders, employed at discharge, sobriety status, and referral source statistics. Shaw presented the budget for Discovery House and thanked the Council for its past support. The

City of Okoboji currently supports the Discovery House in the amount of \$1200.00 per year. No action taken, information only.

Barry Sackett, Dickinson County Trails Board, to give annual trails report and confirm funding of the ongoing trails and administrative agreement: Barry Sackett, the City of Okoboji representative for the Dickinson County Trails Board, presented the Council with the 2013 annual report. Sackett outlined projects completed in 2013, and reviewed grants awarded in 2013 for trails work to be done in 2014. Sackett reviewed future projects in the planning/analysis stages. Trail maintenance was discussed and reviewed as well as endowment funds and other activities. City Administrator Dennis Daly asked Director Jean Martin when he could expect the figure the city pays every year for administrative costs. Martin stated she would get that to him as soon as possible. No action taken, information only.

Jenna Hardy Pedersen, Executive Director of the Iowa Rock 'N' Roll Music Association, to present a new proposed building project for Council review: Jenna Hardy Pedersen, Executive Director for the Iowa Rock 'N' Roll Music Association, presented the Council with a proposed new Rock 'N' Roll Museum and building location. Pedersen stated they are a 501(c)(3) non-profit organization and that Iowa was the first state to adopt the association, which is now 17 years old. Pedersen reviewed programs offered by the association. The current museum located in the Arnolds Park Amusement Park was started in 2003 with that location being leased at the time. Pedersen stated that space is the issue for the association. The proposed location would be on land donated by Toby Shine located along Highway 86 in West Okoboji. There is no start date at this time as other locations in the State of Iowa are vying for the new museum. The statewide board for the association will be making the final decision. The Mayor and Council thanked Pedersen for her presentation. No action taken, information only.

Mayor to consider the appointment of the Chief of Police with Council approval: The Mayor at this time appointed Jason Petersen as the Chief of Police for the City of Okoboji. Hentges/Mendenhall moved to approve the appointment of Petersen as Police Chief. All ayes. Motion carried.

Council to consider the resignation of City Attorney Michael J. Chozen: Daly reported Mike Chozen was unexpectedly called from the meeting. The Mayor announced this would be taken up at the next regular council meeting.

Council to consider a Designated Healthcare Provider Policy for workplace injuries: Robinson/Andres moved to approve a Designated Healthcare Provider Policy for workplace injuries. Before a vote was taken, Daly explained that Lakes Regional Healthcare/Avera Spirit Lake Medical Center in Spirit Lake, Iowa, would be the designated provider for workplace injuries only. All ayes. Motion carried.

Council to consider a Safety Manual for the City of Okoboji employees: Hentges/Andres moved to approve a Safety Manual for the City of Okoboji employees. All ayes. Motion carried.

REPORT OF OFFICERS

Police Chief Jason Petersen gave the police report.

The Mayor congratulated the newest Councilmembers and welcomed them to their first meeting.

The Mayor reported a special meeting will be held on January 28, 2014, at 6:00 P.M. to review a wage proposal for all employees, and there will be another water issue to address at that time.

Councilmember Andres stated she has been receiving emails concerning various meetings. Daly stated these are passed along to the Councilmembers for their review. Daly stated that in the event any councilmember wants to attend any meeting, just let him know and he would sign them up.

Councilmember Mendenhall asked Daly to explain the process of sending hotel/motel tax money to the Okoboji Marketing Committee. The Council and Daly explained the process and how it came about from the past.

Daly reported there have been some problems at the Country Club Drive sewer lift station whereby the current sewage pumps have failed, and that has necessitated the purchase and installation of two new pumps. Daly estimated the cost to be \$8000 - \$10,000; and went on to say it is time to upgrade certain facilities at that location. Daly is hoping there may be enough funds left over from previous projects to pay for this, and will report at a later date.

Daly reported the contract for garbage and recycling collection services with Waste Management is due to expire this coming June and would like to start working on this no later than March of this year if possible. The Council concurred.

Daly reported that he, Ron Walker, and Mike Miller would be in phone conference on January 21st with Attorney Ivan Webber to further discuss the Iowa Lakes Regional Water case. Daly stated ILRW is requesting to go to mediation on the case.

Expenditures for the month of December are as follows: Public Safety - \$29,869.52; Public Works - \$17,126.52, Health & Social Services - \$0; Culture & Recreation - \$1,674.43; Community & Economic Development - \$500.00; General Government - \$44,741.53; Water - \$11,901.10; Road Use Tax - \$787.82; Debt Service/Property Tax - \$0; TIF - \$0; Capital Projects - \$333,907.33; Trust & Agency - \$24.75. Receipts for the same period were \$173,306.17, creating a balance in all funds in the amount of \$1,953,954.57. \$80,858.33 of the reported balance is invested in Certificates of Deposit with the United Community Bank.

Andres/Mendenhall moved to adjourn. All ayes. Motion carried. Meeting adjourned at 7:45 P.M.

Mary VanderWoude, Mayor

ATTEST:

Dennis J. Daly, CMC
City Clerk/Administrator

CITY OF OKOBOJI PAYROLL 2013

BUDACH, PAUL	384.00
CHRISTENSEN, NEAL	700.00
DALY, DENNIS	63,855.74
DELPERDANG, JAMES	800.00
DONNENWERTH, SHERYL	38,673.38
DULIN, STEVEN	550.00
HENTGES, JAMES	800.00

HOSS, JESSE	4,660.00
HOUGE, NEAL	45,484.32
JENSEN, TIMOTHY	42,215.94
JOHNSON, JOSHUA	195.00
KRUEGER, ALAN	975.00
KUIPER, TRACY	1,359.00
LARSEN, SUSAN	150.00
LOCK, JR., EDWARD	4,759.88
LUDWIGS, MICHAEL	576.00
MENEFEE, KURT	38,948.35
MICHEHL, TREVIR	47,277.65
MYHRE, MATTHEW	1,158.00
PETERSEN, ANTON	195.00
PETERSEN, JASON	55,650.00
RICKE, DOUGLAS	195.00
ROBINSON, JARIEL	850.00
SCHILLINGER, TODD	195.00
SCHOMAKER, STACY	768.00
THEYE, MARLIN	45,690.28
VANDER WOUDE, MARY	3,792.00
VODRASKA, BRANDON	291.00
WATTERS, MITCHELL	48,295.72
YUNGBLUTH, ANDREW	1,350.00
TOTAL:	450,794.26